



OFFICE OF THE REGISTRAR
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. *RMS/394/24*

Date: *17/09/2024*

NOTICE

This is for information to all concerned that the meetings the Central Purchase Committee (CPC) will henceforth be conducted fortnightly on Wednesday at 3.30 p.m., excluding holidays. However, in the emergency situation the CPC meeting may be arranged in other weekdays and will be intimated through advanced notification.

Concerned academic units and sections are hereby requested to strictly follow the purchase rules and submit the necessary documents duly signed by the DPC members to the Office of the Assistant Registrar (Stores & Purchase).

The files related to purchase must reach the Office of the Assistant Registrar (Stores & Purchase) latest by Friday of the previous week.

Sd/-
(Prof. Anirban Gupta)
Registrar (Acting)

Copy forwarded for information and necessary action to:

1. PS to the Director
2. All Deans/Heads of the Departments/Schools/Centres
3. All Officers/Section-in-Charges
4. Institute Website

Anirban Gupta *17/9/24*
(Prof. Anirban Gupta)
Registrar (Acting)